

Meeting Minutes

Meeting Title:	Parish Council		
Meeting Scope:	General Monthly Meeting		
Time:	6:30 pm	Location:	Parish Office
		Meeting Date:	12/13/2010
Participants:	✓ = Attendees		
	Name	Name	Name
	Father Steve ✓	Kelly Kamlager✓	Donna Stengrevics✓
	Father Sergio	Karen Middlecamp	Schawn Schoepke✓
	Robert Kawalec ✓	Marilyn Putz✓	Sr. Emma Theresa✓
	Barb Bakshis✓	Ed Hill✓	Sebastian Rebollar
	Jackie Scholze ✓	Sr. Ruth✓	Laura Jaimes✓
Facilitator:	Robert Kawalec		

Opening/Standing Reports

Opening Prayer: Barb Bakshis

Jan. Ed and Feb. Jackie

Agenda Item	Time	Responsible Person(s)	Outcome
Approve November Minutes	6:32	Parish Council Members	Accepted
Up Coming Gathering Schedule	6:35	Jenny Nice	Moved to next month
Parish Member Input	6:45	Parish Council Members	-Kitchen not cleaned very well after recent celebration – after discussion Marilyn volunteered to work with kitchen staff to develop a checklist for kitchen cleaning after use. -Several reports of children unattended in church and parish facilities, standing and running on tables, Hispanic Committee volunteered to take action to prevent future incidents and encourage more supervision
Pastors Report	6:50	Father Steve	-1 st Scripture Class had 25 attendees -No Saturday evening Mass Dec 26, anticipate few attendees
Personnel Committee	6:55	Marilyn Putz	Meeting will be set to work on job descriptions and pay scale for parish employees
Finance Committee	7:00	Donna Stengrevics	Reviewed budget, will look at school year to date figures and discuss with Sr. Margaret to ensure accuracy and determine any needed adjustments. Entire budget will be presented to Council in January for adoption.

School Committee	7:05	Schawn Schoepke	-School Committee accepted proposed budget. -Tabled Before & After School Care Program, not enough interested families at this time to make it viable, will explore again in the future.
Building & Grounds	7:10	Open	-Bob working on needed Boiler System repairs and heat exchanger replacement in the Activity Center. -Old water heater removed from school basement.
Life Teen High School Ministry	7:15	Karen Middlecamp	Going well, good attendance
Liturgy Committee	7:20	Kelly Kamlager	None
Grade School REP	7:25	Barb Lebak	None
Hispanic Ministry	7:30	Father Sergio	-Discussed survey results with their council, issue of unsupervised children in parish facilities came up in the survey and will be worked on. -Posada begins Dec. 15 and may plan New Year Celebration

Old Business

Action Items	Responsible Person(s)	Outcome
New Parish Council Members	Parish Council Members	Need to start looking for new members – Chris Reesman has agreed to join in Feb. 2011
Discuss Electing New Officers		
Assessment & Team Update		Executive Summary and Report distributed to council, will discuss at Jan. meeting
Envisioning Team Update		Will meet after above report is reviewed

New Business / Key Dates

Item	Due Date	Completion Date	Outcomes
Parish Audit – Shari from Hau & Associates – (414)282-9000			On hold

Discuss Annual Parish Meeting			Held Dec 5, 60 attended. Most conversation about funds from Faith in our Future Campaign. \$82,000 in the account now, will look at prioritizing items to be done with the funds
Encouragement for continued weekly parish contributions			Barb will periodically put a communication in the bulletin regarding specific parish expense to communicate these needs to the parish members.

Parking Lot

(Potential topics for future meetings)

Closing Prayer: Our Father by all