

Meeting Title:	St. Charles School Committee		
Meeting Scope:			
Time:	6:30	Location:	Faculty Lounge
		Meeting Date:	10/09/14
Participants:	Mary MacDonald x	Fr. Jim	
(X = Attendees)	Mario Denoto x	Judy Halverson x	Melissa Kreuzscher X
	Carol Reda x	Tim Richter	Schawn Schoepke x
	Laura Proctor x	Larry Dornacher X	
Facilitator:	Mario Denoto		

Agenda Item	Time	Person Responsible	Outcome
Opening Prayer	6:30 pm	Mario	
Open Forum			
Pastoral Report	6:40 pm	Mario	Father Jim can't make Thursday meetings. He's being updated he just can't make Thursday meetings. Looking into the possibility of having Father Yamid Blanco attend.
Parish Council Report	6:50 pm	Schawn	Kick-off for the Parish Census will be during Advent. Attendance numbers were down for 2014 Fall Festival, however the event made more money than last year. An idea for the Spanish community; a Cinco de Mayo celebration for a fundraiser.
Marketing Team Report	7:10 pm	Judy	Last minute ideas for "Soles Walk". Possibly offering the St. Charles Parents an opportunity to choose any shoes needed for their children prior to event. Completed the "New Family Calls", a request made for a Spanish speaking interpreter. Eighth Grade Exit Surveys and families leaving St. Charles School Exit Surveys will have a policy implemented to automatically complete the surveys on an ongoing basis. Set up a marketing meeting and at Open House and during Catholic Schools week ask for new members.
Principal's Report	7:25 pm	Mrs. MacDonald	Accreditation Surveys follow-up, use Survey Monkey to complete, receive assistance from Sara Schoepke if needed. 3 rd and 4 th grade "kindness Class" was created. The month of October, Rosary dedication throughout the school, special class participation. November, Safety and "Lockdown" drill. All Saints Day, special prayer celebration with classroom participation. Organizing an invitation for the "neighbors" to attend a special meeting regarding our sign and parking. Eight Grade trip to Washington a huge success! Fire and Safety instructions were to clear out storage areas and exit areas. Pre K is in good shape; 9, 3 year olds and 11, 4 year olds. Baby Grand Piano donated, what should be done with the old one, need to purchase cover for new piano.
Long Range Plan			Securing all classroom locks

Item		On-going	
Parking lot safety			On-going
Meeting time			October Meeting-Thursday, November 13, , 2014 @ 6:30 pm Ongoing tentative schedule 2 nd Thursday of every month
Wish list			Chairs, Kindergarten room; more secure window, air conditioning in Art room and Science Lab
4-K Feasibility/5-day program			
Buildings & Grounds Review			
Action Items		Person(s) Responsible	Outcome
Middle School Class Government and Cub Scouts at St. Charles		Mario	Ongoing discussion
Closing Prayer @ 8:15 pm		Mario	

New Business/ Key Updates

Surveys/Accreditation

Submit request for “Purchase with a Purpose”